

APPLICATION FOR ALTERNATIVE LICENSE A and INTERIM LICENSE B☐ Application for Initial Alternative License A☐ Application for renewal of Alternative License A☐ Application for Initial Interim License B☐ Application for renewal of Interim License B**PART I TO BE COMPLETED BY APPLICANT**

Last Name		First Name		Middle/Maiden	
Social Security Number	Email Address	Telephone Number	Date of Birth	* Race	* Sex
Street/P.O. Box		City	State	Zip Code	

☐ **Name/Address Change**

(provide a notarized copy of the marriage license, divorce decree, or court order that has generated the legal change of name.)

Optional-Statistical information only*PLEASE READ CAREFULLY BEFORE SIGNING**Answer the following questions if you have **NEVER** held a Tennessee Teacher License or Permi

1. Have you ever been convicted of a felony (including a conviction or plea of nolo contendere) ☐ YES ☐ NO
2. Have you ever been convicted of the illegal possession of drugs and/or narcotic ☐ YES ☐ NO
3. Have you ever falsified or altered documentation required for licensur ☐ YES ☐ NO

Signature _____ Date _____

Answer the following questions if you have **EVER** held a Tennessee Teacher License or Permit (since the Tennessee License or Permit was last issued or renewed)

1. Have you been convicted of a felony (including a conviction or plea of nolo contendere) ☐ YES ☐ NO
2. Have you been convicted of the illegal possession of drugs and/or narcotic ☐ YES ☐ NO
3. Have you falsified or altered documentation required for licensur ☐ YES ☐ NO

Signature _____ Date _____

ARE YOU A VETERAN?☐ YES (See important information regarding Troops to Teachers program available @ www.proudtoserveagain.com)☐ NO**PART II TO BE COMPLETED BY SCHOOL SYSTEM SUPERINTENDENT/DIRECTOR OF SCHOOLS**OFFICIAL TRANSCRIPTS FROM ALL COLLEGE/UNIVERSITIES ARE ATTACHED**LICENSURE IS REQUESTED IN THE FOLLOWING AREA(S) OF ENDORSEMENT**

ENDORSEMENT TITLE

ENDORSEMENT CODE

_____	_____
_____	_____
_____	_____

IT IS OUR INTENTION TO EMPLOY THE APPLICANT AT THE FOLLOWING LEVEL DURING THE 20____ - 20____ SCHOOL YEAR

☐ PRE-K ☐ ELEMENTARY ☐ SECONDARY (If secondary, give the subject area _____)

I understand that if the applicant is hired, I am obligated to assign a mentor to the applicant.

School System	Signature of Superintendent/Director	Date
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This form **MUST** be signed by the superintendent/director of schools of the employing school system before submission.The Alternative/Interim License is issued **ONLY** at a Tennessee School System's request with the above signed intention of employment.

TENNESSEE DEPARTMENT OF EDUCATION

Office of Teacher Licensing
4th Floor Andrew Johnson Tower
710 James Robertson Parkway
Nashville, Tennessee 37243-0377
(615) 532-4885

ED2331

REV 08/05

ALTERNATIVE LICENSE TYPE A**(1) Conditions for Issuance of the Alternative License Type A**

- A. The applicant must have been granted a Bachelor's Degree in the teaching field from a college/university with accreditation acceptable to the Tennessee Department of Education.
- B. A director of schools in a Tennessee school system must state his/her intent to employ the applicant and must provide a mentor teacher for the applicant during the first two years of teaching.
- C. The applicant's transcript(s) must reflect an academic major in the area of endorsement sought OR the applicant must satisfy conditions noted. NOTE: If the applicant does not have an academic major in the endorsement area sought he/she must have been admitted to an approved teacher preparation program and obtained, from the certification officer at the college/university, a written state that he/she has already satisfied the knowledges and skills in the subject area component of the approved program. **The statement MUST be ATTACHED to the application form.**
- D. Applicants are eligible for an Alternative License Type A in all initial endorsement areas. Prior to the issuance of the Alternate License Type A, persons seeking endorsements in early childhood education, elementary education, or middle grades education must provide documentation signed by the college/university certification officer verifying that the candidate meets the approved teacher education program admission standards including verification of adequate academic progress as prescribed by the college/university.

(2) Duration - The following August 31.**(3) Requirements for Renewal of an Alternative License Type A**

- A. Nine quarter/six semester hours of credit in areas of deficiency completed after the license was most recently issued or renewed. NOTE: To satisfy item (a), the applicant must have been admitted to an approved teacher education program. His/her areas of deficiency must be identified on a program of studies prepared by the certification officer at the college/university. The program of studies MUST be ATTACHED to the application for renewal.
- B. A director of schools in a Tennessee school system must state his/her intent to employ the applicant.
- C. An individual may not be issued an Alternative License A more than three times. (This includes initial issuance plus a limit of two renewals). (EXCEPTION: Speech/Language Pathologists may renew 4 times)

INTERIM LICENSE TYPE B**(1) Conditions for Issuance of the Interim License Type B**

- A. An Interim License B is issued if the applicant meets all requirements except completion of testing requirements as determined by the State Department of Education.
- B. A director of schools in a Tennessee school system must state his/her intent to employ the applicant.

(2) Duration - The following August 31.**(3) Requirements for Renewal of an Interim License Type B**

- A. A director of schools in a Tennessee school system must state his/her intent to employ the applicant.
- B. An individual may not be issued an Interim License B more than two times.

(4) Exclusions for Issuance of the Interim License Type B - NONE.**List of Endorsement Titles and Codes currently being issued.**

Admin Beginning (A)	480	Elementary Grades K-5	499	Latin	410	School Soc Worker P-12	488
Admin Beginning (B)	481	Elementary Grades K-5	402	Latin P-12	493	Sociology	425
Adm Professiona	482	English	407	Lib Inf Specialis	473	Spanish	409
Adm Professiona	483	Eng as Sec Lang	490	Marketing	472	Spanish P-12	495
Agriscience	449	Family/Cons Sciences	450	Mathematics	413	SPED(Comp) K-12	461
Biology	415	Food Mgmt Proc	453	Middle Grades 4-5	440	SPED(Hearing) K-12	463
Business Education	474	For/ Lang(Other) 7-12	404	Middle Grades 5-8	400	SPED (Modified) K-12	460
Business Technology	475	For/ Lang(Other) P-12	496	Music (Inst)	429	SPED(Spch/Lang)P-12	498
Care/Guid/Childrer	451	French	411	Music (Vocal)	428	SPED(Vision) P-12	462
Chemistry	416	French PreK-12	491	Physical Education	420	Speech Comrr	408
Clothing Mgmt Proc	452	Geography	422	Physics 7-12	417	Tech Education	470
Dance K-12	445	German	412	Physics 9-12	414	Theatre	405
Early Childhood PK-3	467	German PreK-12	492	Psychology 9-12	426	Visual Arts K-12	427
Early Childhood PK-4	497	Gifted Education PK-12	466	Russian	406	Voc Agriculture	448
Early Dev/Lrning PK-K	468	Government	423	Russian PreK-12	494		
Earth Science	418	Health	419	School Couns P-12	487		
Economics	424	History	421	School Psych P-12	489		